

**Job Posting for the 2016-17 Academic Year:**  
**GIRL'S SOFTBALL TEAM ASSISTANT COACH**

Andean High School is a Catholic co-educational institution educating students in grades 9-12. Andean High School was founded in 1959, operating at 5959 Broadway, Merrillville, IN and is an educational ministry of the Diocese of Gary.

**Mission:** *Distinguished by Catholic values, Andean High School offers a college preparatory education in a diverse community. We prepare students for a life-long commitment to faith, learning, leadership, and service in an ever-changing society.*

**Coaching Opening:** Girl's Softball Varsity Assistant

**Contact:** Billy Mueller, Athletic Director  
E-mail: [bmueller@andeanhs.com](mailto:bmueller@andeanhs.com) Phone: 219-887-5281 ext. 317

**Process:** Application materials should include the following and be sent to: Andean High School, c/o Athletic Director, 5959 Broadway, Merrillville, IN 46410

- Submit cover letter
- References (minimally three)
- Resume (detailing relevant coursework, awards, certifications and professional experience.)

**Application Deadline: Posted until position is filled.**

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**Position Overview:**

1. Experience with coaching, athletes over 14 years of age.
2. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents, officials and members of the community.
3. Certified teacher working at Andean is preferred but not required.

**JOB GOAL:** Assist in managing the Softball team to bring out the best in each student athlete's attitude, commitment, and ability's both in the classroom and on the field.

**A Successful Candidate:**

1. Must be responsible for establishing and leading a successful softball program that includes the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society.
2. Shall set an example of exceptional professional conduct and be mindful that both Coach and student represent Andean High School.
3. Encourages student participation and manage the successful day-to-day operations of the Andean Softball program.
4. Conducts try-outs to build a successful team.
5. Practices after school or before school and must be on time for each practice and performance. Practice will take place on the Andean Campus.
6. Read and understand and support the mission of Andean High School: *Distinguished by Catholic values, Andean High School offers a college preparatory education in a diverse community. We prepare students for a life-long commitment to faith, learning, leadership and service in an ever-changing society.*
7. Support and follow the student handbook and faculty, staff and athletics handbook.
8. Must be Virtus trained and Criminal History Check. A current driver's license is needed.

*Andean High School is an equal opportunity employer. Qualified applicants are considered for all positions without regard to race, color, sex, national origin, age, ancestry, or the presence of a disability, which, with reasonable accommodation, does not impair performance of professional responsibilities. Being a practicing Catholic in good standing with the Catholic Church may be a requirement depending on the position sought. All employees are considered ministers.*